

TRAVEL CARD 101

- To complete training go online to <https://www.defensetravel.dod.mil/passport/>
- If you have never used this sight before, you will have to register for an account.
- Once in the system, click on Training and select view all.
- Launch the Programs & Policies-Travel Card Program (Travel Card 101) course.
- Once the course is complete, print a copy of the certificate of completion.
- Submit the completed training certificate with completed card application and Statement of Understanding to the S-1.

****NOTE: APPLICATIONS WILL NOT BE SUBMITTED TO CITI AND EXISTING ACCOUNTS WILL NOT BE TRANSFERRED WITHOUT THIS COURSE BEING COMPLETED!*****